

## PHS COUNSELOR RESPONSIBILITIES 2007-2008

### **Nikki Backes-Huff**      **He - Lo**

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Diversity Council  
AP Testing Coordinator  
Support group  
9<sup>th</sup> Grade Transition Group  
Consistency Committee  
New student orientation  
Academic Awards presenter  
School-to-Career Coordinator

### **Bruce Haas**      **A - C**

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Pickens Tech/ACTS Liaison and Coordinator  
PSAT Test administration  
Fast Track Programs  
Non-State ACT Test administration  
SAT Test administration  
Post Secondary options  
PLAN Test administration assistant  
AP Testing Assistant  
State ACT Testing Support  
9<sup>th</sup> Grade Transition Group

### **Christy Kidd**      **Sm - Z**

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ASVAB liaison/administrator  
Military academies  
Alternative education  
Counseling Interns  
SAT Test administration backup  
ACT Test administration backup  
Support group  
9<sup>th</sup> Grade Transition group  
School-to-Career Committee Assistant

### **Emme Otte**      **D - Ha**

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Post Graduate  
Financial Aid Night  
    College Fairs/Workshops  
    College Night  
    Scholarships  
CSAP/CSNAP (Data management)  
Naviance - Assist  
Support group  
9<sup>th</sup> Grade Transition group

### **Shannon Kershaw**      **Lu - Pe**

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Department Chair  
Link Crew Coordinator  
Grief Support Group  
9<sup>th</sup> Grade Transition group  
District Crisis Team committee  
PHS Freshman transition team  
Foreign Exchange students  
ESL Students  
PHS Site council

### **Laurie Portman**      **Pf - Sl**

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PHS Freshmen transition team  
Naviance  
Web Page  
Support group  
    9<sup>th</sup> Grade Transition group  
    Boettcher committee  
Technology Steering Committee  
IC Committee  
ILP/Map Testing  
School-to-Career Committee  
AP Testing Assistant