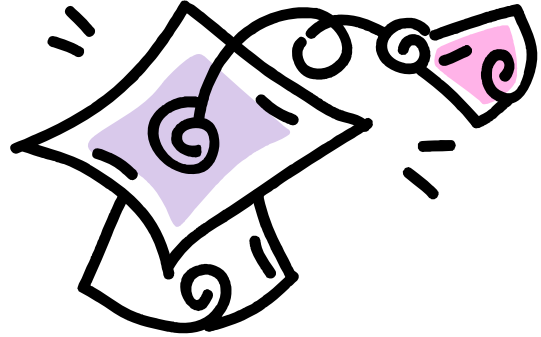


Senior Checklist

AUGUST

1. Make sure schedule is correct to meet high school graduation requirements.
2. Athletes fill out and send in Clearinghouse materials.
3. Call colleges and set up campus visits for fall break
 - a. Check out special parent open house & visitation dates
 - b. Check with college for dates when their rep. will be visiting PHS
 - c. Check with the college if you need the SAT II test
4. Senior Credit Checks with your counselor. Sign up with your counselor ASAP
5. Start college planning with your counselor
 - a. Personal recommendations
 - b. Academic recommendations
 - c. Make sure meet college/military entrance requirements
6. Register for ACT and SAT @ Ponderosa (October 24, 2009)
7. Begin entering college information into NAVIANCE
8. Attend College Fairs



September

1. Obtain and fill out college applications
2. Complete senior brag sheet found in Naviance.
3. See your English writing teacher & start your personal essay
4. Sign up to meet with Scholarship Moms, Ms. Otte, or your counselor
5. In-State schools will start accepting applications this month
6. Attend the Colorado Council Non-members College meeting September 16, 2009 6:00-7:30 pm @ Castle View High School
7. PSAT/SAT Help??? Attend Dr. Jim's seminar at Ponderosa High School. Please listen to announcements for upcoming dates in September and October.
8. Continue entering college information into Naviance
9. ACT Registration deadline September 18, 2009 for October test date.

October

1. Complete all college applications
2. Make sure all essay and recommendations are ready to go
3. Attend the College Fair at Cherry Creek High School October 10, 2009 from 10:00 am-2:00 pm
4. Attend Out of State College Nights October 7, 2009 @ Monarch High School and October 8, 2009 @ John F. Kennedy High School from 6:30-8:30 pm
5. Begin pursuing information regarding scholarships
6. Record all potential and actual college applications into Naviance

**First Quarter ends October 8, 2008– Make sure grades are up!!

**Fall Break October 19-23, 2009

November

1. Mail out college applications.
2. Check out dates for your college as to when applications are due!
3. Attend Ponderosa H.S. Financial Aid Night.
4. Pursue Scholarships.
5. Begin recording college admissions decisions into Naviance

**Thanksgiving Break November 25-27, 2009.

**Remember November 1 – 8 is “College Application Week” ...application fees are waived or reduced at many Colorado schools this week!!!

December

1. Apply for FAFSA through NAVIANCE – it is required!
2. Pick up additional financial aid/scholarship information.
3. FINALS WEEK – December 16-17, 2009.
4. Pursue Scholarships.
5. Record college admissions decisions into Naviance.

**End of the semester December 17, 2009 – Keep your grades up!!

**Winter Break December 21, 2009-January 3, 2010. Back January 4, 2010

**You should start hearing from colleges during break and here on out.

January

1. Send in FAFSA form, it is based upon Federal Taxes. Please fill out carefully.
2. Meet with counselor if you failed any classes during the first semester. Counselors will complete another credit check at this time.
3. Make sure you have or are almost done with Community Service Hours – forms are on the Ponderosa website under Registrar's office. They need to be completed and turned in to Ms. Gress.
4. Pursue Scholarships.
5. Continue recording college admissions decisions into Naviance. Indicate the college you have chosen to attend. Begin recording scholarship information as well.

February

1. To Be Announced Jostens Distribution to Seniors during all lunches

March

1. End of third quarter March 11, 2010. Grades still count!!!
2. Record college decisions and scholarship information into Naviance.

**Spring Break March 22-26, 2010



April

1. Spring ACT at Ponderosa.
2. Evaluate acceptances, Financial Aid packages, colleges. Make final decision. Notify counselor of final decision. Utilize NAVIANCE!!! Record scholarship information.

MAY

1. AP Testing May 3 – May 14, 2010
2. May 1, 2009 Community Service Hours Due to Ms. Gress.
3. May 1, 2009 The Senior Graduation Survey is due on Naviance. Must be completed as a part of the graduation requirements.
4. May 12-13, 2010 Senior Finals Week
5. May 13, 2010 Senior Last Day/Check out.
6. May 19, 2010 Baccalaureate 7pm in the Theater
7. May 19, 2010 All Graduation Requirements Must Be Completed by 8a.m.
8. May 19, 2010 Graduation Rehearsal and BBQ
9. May 21, 2010 8:00 am Graduation Ceremony

Seniors: Keep all copies of all correspondence sent to or received from various schools. Keep copies of scholarship requirements and deadlines. Keep copies of recommendation letters, all test score reports, all unofficial transcript of grades. Keep canceled checks or money orders paid to schools. Keep admission tickets to tests and corrections forms. Keep all working copies of financial aid application forms.