

Student Attendance Policy JH – Open Campus

Freshman students may not enter cars or leave the school grounds during school hours without advance permission from the Principal, inclusive of lunch periods.

Other students, who do not have a regularly scheduled class period, may leave campus without advanced permission of the Principal. This flexible schedule option for students is a privilege and subject to revocation based on grades, attendance or disciplinary action.

1. Open campus for sophomores, juniors, and seniors is a privilege and can be revoked due to attendance and / or discipline related issues. These issues will be monitored by the student's teachers, counselor, administrator, and parents.
2. Student focus groups will convene on an on-going basis to discuss the implementation of this policy and adjust the buildings procedures accordingly.
 - Students from the focus groups will act as community liaisons in order to facilitate a "good neighbor" climate at each building with the surrounding community.
3. Students must carry identification cards at all times during school and at school-sponsored activities, and produce it promptly and cooperatively if a school official asks to see an I.D.
4. Each building will identify a process to address excessive excused and unexcused absences giving the student due process and notification prior to giving any academic sanctions or open campus restrictions.
 - As a general guideline, a student who has five or more unexcused absences from any course in any semester may be dropped for that semester with no credit in that course unless, in the judgment of the principal, the student can meet the course requirements satisfactorily in other ways.
 - When the principal considers a student's absences so excessive as to prevent that student from meeting course requirements, credit for the course may be denied. If students stand to lose course credit because of an absence, reasonable effort shall be made to notify the parents, guardian, or legal custodian so that remedial action may be taken.
5. Reporting an Absence:
 - It is required that parents notify the attendance office on or before the day of an absence. An absence will remain unexcused if the attendance office has not been contacted within a 48-hour period after the absence has occurred. Absences will NOT be excused for students who leave campus for a Release Period and Do Not Return, unless pre-approval has been obtained through the office or unless the student produces a doctor/dentist note.
6. Unexcused absences are defined as:
 - Absences from a single period or multiple periods with out parent notification (by phone or note).
 - Reporting the absence did not occur within 48 hours.
 - The parent or school did not grant permission for the absence.
 - If a student is more than 10 minutes tardy to class without an Excused Tardy slip.
7. Learning opportunity areas and off-limit areas will be posted in the building and on the school's website.
8. Please look at individual school's website or the handbook for further information on open campus policies.