



# HIGHLANDS RANCH ATHLETIC REGISTRATION PROCEDURES

All students grades 9-12 participating in athletics at Highlands Ranch High School must register prior to practice or participation in each sport. The student athlete is responsible for gathering, completing, and submitting registration information to the Athletic Office prior to the start of their season.

## **REGISTERING 1<sup>st</sup> Time for a Sport:**

1. Athletes may pick up a complete registration packet from the Athletic Office during the registration period or you may digitally complete the form online and print from home. (If you use Adobe Acrobat 9.0, which is free from [www.adobe.com](http://www.adobe.com), you can avoid having to enter repetitious information like last name, grade, etc. multiple times . . . when you type the last name on page 1, it puts that name on all pages.)
2. Make sure that your physical is up-to-date. Physicals are good for one calendar year (not school year). If you are sure that you have one on file at HRHS we will check that for you when you turn your packet into the Athletic Office.
3. All registration forms must be filled out and properly signed, plus \$100.00 submitted to the Athletic Office in one complete packet before a student may participate or practice.

## **REGISTERING FOR A 2ND OR 3RD SPORT:**

*If you previously registered for a sport during the current year, you must still follow the procedure below for any additional sports in which you plan to participate.*

1. Athletes may pick up an Athletic Registration/Emergency Information Form from the Athletic Office or may print that form (3 copies) off the HRHS web site (not the complete packet).
2. You must submit the Athletic Registration/Emergency form with \$100.00 to the Athletic Office before practicing or participating in a sport.
3. Please check with the Athletic Office regarding your physical expiration date.

## **OTHER IMPORTANT INFORMATION:**

1. Original forms only, turned into the Athletic Office – no faxes accepted.
2. Team managers only need to fill out the Athletic Registration/Emergency Information Form. This form is required to ride the bus.

[Click Here For the Registration Packet](#)